

Minutes of DBHEI Executive Body Meeting

#2021-04

Date: 15th April 2021

Time: 4.30 pm to 5.45 pm

Participants

Fr. Thaddeus Singarayan	Secretary
Fr Sebastian	Treasurer
Fr. Joy Ullattil	Executive Member (South)
Fr. Wilfred Fernandes	Executive Member (West)
Fr. Bivan Mukhim	Executive Member (East)

Unable to participate ...

Fr January	President
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Guest

Fr. Robert Simon

Agenda

1. Opening Prayer
2. Review of the Minutes of February Meeting
3. MoU with JPN - Finalizing the Draft with Fr Robert Simon and JPN Coordinator (Fr Gabriel)
4. Subscription to DBHEI and IUS
5. Institution of Awards - Current Status and Follow-up
6. Correspondence with Region Heads and/or Province Commission Heads - Lack of Progress
7. Planning for November 2021 Course in Shillong
8. Status and Plan Report to SPSCA - Follow up Action
9. AoB

Proceedings

1. Fr. Sebastian began the meeting with an opening prayer.
2. Minutes of the previous meeting were reviewed.

- a) **Revamped Website** – The website revamping is done few more features need to be done.
- b) **DBHEI Awards** – The award procedure and manuals documents are ready. It will be presented to governing body meeting and will be implemented during the academic year 2021-2022.

3. **MoU with JPN - Finalizing the Draft with Fr Robert Simon** – Fr. Robert Simon explained the clauses in the MoU to the members. Members suggested few specific needs such as webinars, online counselling and other activities should be included in the MoU. Fr.Robert Simon agreed and will be sending the revised MoU.

4. **Subscription to IUS/DBHEI.** HEIs advised to pay the subscription amount for both IUS/DBHEI. Fr.Sebastian will be sending futher reminders to HEIs.

5. **Planning for November 2021 Course in Shillong**

The schedule for IUS training is prepared. The Speakers need to be finalized and should be confirmed at the earliest.

6. **Status and Plan Report to SPSCA** Fr.Thaddeus presented the SPSCA 2020-2021 activity report and plan for 2021-2022.

7. **Varia**

Interested Participants for the IUS General Assembly in Rome (July 2021) need to fill the online form. The participants need to get provincial permission.

Its decided to have Governing body meeting on 23.04.2021 or 24.03.2021 based on Fr.Januaris availability.

05.05.2021 General body meeting will be held.